

Person Specification

Job Title: Principal ICT Auditor

JOB REQUIREMENTS

Knowledge

- Thorough understanding of modern internal audit techniques, particularly as applied to information technology
- Thorough understanding of good governance, control, risk management, IT security and compliance particularly in an IT environment
- Good working knowledge of IT industry standards and best practice (e.g. COBIT, ITIL, ISO 27001/2, PSN)
- Solid understanding of IT and data management including infrastructure, network management and major applications

Skills and Abilities

- High level of integrity, judgement, tact, discretion, and initiative
- Ability to complete and oversee internal audit work to a high professional standard and in accordance with the International Standards for the Professional Practice of Internal Auditing of the Institute of Internal Auditors
- Able to influence and work with a wide range of people and roles, including managers, staff, and partner agencies
- You have effective and flexible communication
- You are comfortable using IT, such as MS 365, data analytics and audit management or similar software
- Management and Team leadership skills, including assessment of staff performance, commercial awareness, and coordination with other areas of the business as required
- Outstanding organisational skills, with the ability to effectively manage staff resources
- Ability to provide peer review to IT audit colleagues
- Ability to lead, supervise and mentor other IT auditors and other audit colleagues as appropriate

Experience

- A successful track record of proven experience carrying out a range of different IT audit reviews that have added value
- Demonstrable experience of applying modern internal audit techniques in completing IT audits and handling and analysing data
- Experience of leading and supervising others through the audit process to deliver quality audit reports and working papers within required timescale
- Experience of preparing reports for Audit Committee meetings
- Experience of working effectively alone or as part of a team
- Of working in an often complex and rapidly changing environment to tight deadlines and budgets

Educational

- Part qualified CISA, CISM or equivalent
- You have a willingness to learn

Work-related Personal Qualities

- Ambitious and keen to progress career
- Energetic and enthusiastic ambassador for SWAP
- Gregarious, effective communicator and professional networker
- Strong customer focus