

Independent Director

Job Advert

- ➔ Salary: £3,000 - £5,000 per annum
- ➔ Required Days: Up to 1 day a month
- ➔ Fixed Term: (3 years initially to a maximum of 9)

We are in the process of upskilling and refreshing our Board of Directors and we are looking to appoint 1 Independent Director.

Welcoming Independent Directors into our Boardroom who can make a positive contribution is one of the key elements of board effectiveness. You could help us in the decision-making process and maximise the opportunities for our success, ensuring that the right skillsets and a breadth of perspective are present at our Board meetings.

We know that you could be the person who will bring a range of critical skills and value to our Board, relevant to the challenges and opportunities facing the Company.

SWAP provides a professional, cost-effective, and high-quality internal audit service to partners and clients, based on a sound understanding of the business needs and objectives. We are dedicated to improving the standard of corporate governance, risk management and internal control systems for partners and clients throughout the country.

As our ideal candidate, can you?

- ➔ Build relationships within an ever-changing environment, putting our customers first
- ➔ Assess complex information, consider risks and weigh up benefits in coming to a decision
- ➔ Think strategically but at the same time be a marketer and an agent for change
- ➔ Provide independent judgement and think creatively whilst looking at the bigger picture
- ➔ Anticipate future challenges and business opportunities nationally
- ➔ Work as part of a team, develop trust, act with Integrity and honesty, challenge appropriately and confidently, dealing with difficult situations in a sensitive manner
- ➔ Demonstrate knowledge and understanding of emerging technologies, especially in artificial intelligence which is relevant to Internal Audit Provision

A copy of the Job Description and Person Specification can be found on the following pages. To apply for the vacancy, please submit your CV with a supporting statement setting out the experience and qualities you believe you can bring to SWAP to jobs@swapaudit.co.uk. If you wish, you can also include a link to your LinkedIn profile if you think it gives us a good insight into who you are.

The closing date for applications is **Friday 28th February at midnight.**

Job Description

- ➔ To regularly attend and participate in all scheduled meetings, devoting the necessary time (up to 1 day a month) and effort to your duties as a Company Director
- ➔ To ensure that SWAP pursues its vision as articulated in its Annual Business Plan
- ➔ To contribute actively to the Board of Directors, in providing strategic direction to SWAP and monitoring outcomes against objectives
- ➔ To set and to reinforce SWAP's core values through the development of strategic objectives, as part of the Annual Business Plan
- ➔ To represent and promote SWAP
- ➔ To ensure the financial stability of SWAP as a going concern
- ➔ To aid in the appointment of staff that will form part of the SWAP Senior Leadership Team

Person Specification

Must be able to demonstrate that you have the qualities, skills, and experience to meet most of the criteria below for appointment;

- ➔ Awareness of the Internal Audit roles and responsibilities in an ever-changing environment, with a commitment to building relationships, putting the Owners and Clients first
- ➔ Strong decision-making skills. Able to assess complex information, consider risks and benefits in coming to a decision
- ➔ The ability to think strategically, to help shape SWAP's strategic direction, linking decision making to the Company's Annual Business Plan
- ➔ Able to provide independent judgment and the ability to think creatively, always seeing the bigger picture
- ➔ Able to anticipate future challenges and business opportunities, both nationally and globally
- ➔ Able to work as part of a team, ability to develop trust, acting with Integrity and honesty, challenging appropriately and confidently dealing with difficult situations in a sensitive manner
- ➔ Good knowledge of emerging technologies, especially in artificial intelligence which is relevant to Internal Audit Provision